

## **FAQs:**

### **The Scheme:**

- 01.** Can an MP recommend more than total entitlement of Rs. 5 crore per year?  
**Ans.** Yes, However funds will be sanctioned only as per entitlement of the MP by Nodal District Authority(para 2.6 and 3.1 Guidelines on MPLADS).
- 02.** Can an MP recommend his total entitlement for the full tenure in a single financial year?  
**Ans.** Yes, However works are sanctioned as per Annual entitlement and funds will be released only as per annual entitlement on receipt of requisite documents (para 4.3 of the guidelines on MPLADS.)
- 03.** What is the Time limit for sanctioning of recommended eligible works?  
**Ans.** 75 days for sanctioning of recommended eligible works from the date of receipt of recommendations (Para 3.12 of the Guidelines on MPLADS).
- 04.** Can works duly recommended and sanctioned be cancelled?  
**Ans.** Yes, Cancellation can be recommended provided the cancellation does not lead to any contractual or financial liability/cost on the Government.(para 3.15 of the Guidelines).
- 05.** Can an Administrative Expenditure be used for works recommended by MP?  
**Ans.** No, administrative Expenditure fund cannot be used for works recommended by Hon'ble MP (para 4.17 of the Guidelines.)
- 06.** What is the maximum limit of funds to be recommended for institutions and which kind of institutions are covered under this?  
**Ans.** Not more than Rs. 50 lakh can be spent from MPLADS funds for one or more works of a particular Trust/Society in lifetime of that Trust/Society. (para 3.21, 3.21.1 to 3.21.6 of the Guidelines.)
- 07.** In case there is no SC/ST area in some Constituency how to recommend works on the earmarked 15% and 7.5% of MPLADS funds under the SC and ST areas respectively?  
**Ans.** MPs may recommend works for creation of community assets in SC/ST areas outside their constituencies but within their state of election., MPs can

recommend every year, works costing at least 15% and 7.5% of the MPLADS fund entitlement for the year for areas inhabited by S.C. population and S.T. population respectively. If SC area is not falling in his constituency then work may be assigned in ST area & vice-versa (Para 2.5 amended vide this Ministry's circular no. C-42/Misc./2013-MPLADS dated 18.09.2017). As per para 6.4(ii) District Authority shall enforce the provisions made in the Paragraph 2.5 on the earmarked 15% and 7.5% of funding for MPLADS works in the SC and ST areas respectively.

**Release of funds:**

**01.** What is the Annual Entitlement of Hon'ble MP?

**Ans.** Rs. 5 crore per annum, released in two instalments of Rs. 2.5 crore each by Government of India directly to the District Authority of the Nodal District of the Hon'ble MP concerned.(para 4.1 of the Guidelines.)

**02.** Which documents are required for release of 1<sup>st</sup> instalment?

**Ans.** The first instalment will be released in the beginning of the financial year subject to the following condition:

- i. The **second instalment** of the previous year was released for the MP concerned.
- ii. **Provisional Utilisation Certificate** which certifies that at least 80% of the expenditure of the first instalment of the previous year has been incurred.
- iii. **Monthly Progress Report** to see that the unspent balances of fund of the MP concerned is less than Rs. 3 crore.

(Para 4.3 of the Guidelines on MPLADS (revised vide Ministry's circular no. C-08/2017-MPLADS dated 28.08.2017.)

**03.** Which documents are required for release of 2<sup>nd</sup> instalment?

**Ans.** The second instalment of the MPLADS funds of a financial year will be released subject to the fulfilment of the following eligibility criteria:

- i. **MPR-** To see the unsanctioned balance amount available in the account of the District Authority after taking into account the cost of all the work sanctioned is less than Rs. 1crore.  
**MPR-** To see the unspent balance of fund of the MP concerned is less than Rs. 2.5 crore.
- ii. **Utilisation Certificate** of the previous financial year.

iii. **Audit Certificate** for the funds released for MP concerned in the year **prior to previous year** have been furnished by the District Authority (in format at Annexure VIII & IX )of the Guidelines respectively.

4. How to prepare Provisional Utilization Certificate (as per which format)?

**Ans.** Provisional Utilisation Certificate states: “this is to certify that out of the first instalment of the year....., of Rs. 2.50 crore, received in respect of .....constituency-..... Sabha, and amount of Rs. .... crore (....%) has been utilised”. It is to be signed by District Authority/District Collector with official seal.

5. How much time does it take to actually transfer funds from Govt. of India to Nodal District?

**Ans.** The funds from Govt. of India are released to the Nodal District immediately, as soon as all the eligible requisite documents are received.

6. Should Utilization Certificate and Audit Certificate be furnished financial year wise?

**Ans.** Yes, Utilization Certificate and Audit Certificate are to be furnished financial year wise. e.g. 2014-15.....

7. Where the Unspent Balance/ Saving from previous year should be adjusted in Monthly Progress Report?

**Ans.** In new format of the MPR on the website of MPLADS, unspent balance/savings may be adjusted/reflected in col. 24 of MPR.

8. If an MP has been re-elected, how pending instalment of predecessor MP should be distributed?

**Ans.** Para 4.7 of the guidelines provides for “..... the balance of MPLADS funds left by the predecessor MP in a Lok Sabha constituency (funds not committed for works of the predecessor MP) would be passed on to the successor MP from that constituency (in case of fresh delimitation, separate orders will be issued)”.

9. Format of Utilization Certificate, Audit Certificate and Monthly Progress Report?

Ans. Annexure-VIII provides for Utilization Certificate, Annexure-IX for Audit Certificate and Annexure-VI for Monthly Progress Report in the Guidelines on MPLADS.

10. Where can we find the status of previous releases?

Ans. The status of previous releases can be found on the website [www.mplads.gov.in](http://www.mplads.gov.in) (under Heads: Fund Release Statements, Ministry Expenditure Report, Priority Sector Reports and WMS Reports). The menu item 'WMS Report' will generate reports for the works details as per the availability of data entered by District Authority.

11. Can District Authority open a Bank Account in Gramin Bank/Regional Rural Bank for receipt/disbursal of MPLADS funds?

Ans: Yes, District Authority may open a Bank Account in Gramin Bank/Regional Rural Bank for receipt/disbursal of MPLADS funds vide circular No. L-11/012/2009-MPLADS dated 07.09.2016.

**Sanction:**

01. Can District Authority sanction the works more than MP's entitlement?

Ans. No, the District Authority can not sanction works more than the entitlement of the MP.

02. What is the Time limit for communication of rejection of recommended works by District Authority?

Ans. 45 days for communication of rejection of recommended works, if, any from the date of receipt of recommendations (Para 3.12 of the Guidelines on MPLADS).

03. What is the time limit for sanction of recommended works?

Ans. Within 75 days from the date of receipt of recommendation. (para3.12 of the guidelines)

**Works & Implementation aspects:**

1. Is there any Facilitation Centre at District level under MPLAD Scheme?

Ans. Yes, Facilitation Centre in the Nodal District with capital cost not exceeding Rs. 5 lakhs from MPLADS funds can be set up (para 3.34 of the guidelines.)

2. What is the time frame in which the works should be completed after dissolution of Lok Sabha?
- Ans.** The time limit for completion of the works should generally not exceed one year (para 3.11, 3.12 and 4.10.1 of the Guidelines.)
3. Can funds be allocated to or utilized through Trusts/ Societies as Implementing Agency?
- Ans.** Guidelines on MPLADS do not provide for funds to be allocated to or utilized through Trusts/ Societies as Implementing Agency. However para 2.11(a) & (b) and 3.33 of the guidelines provides the provisions for selection of Implementing Agency by District Authority.
4. Can unspent balance be negative?
- Ans.** No, As per Guidelines on MPLADS unspent balance can not be negative. Unspent balance is calculated based on the funds released/available with the Nodal District vis-a-vis actual expenditure done. In no case actual expenditure can be more than funds available. Hence, unspent balance can not be negative.
5. Site's URL?
- Ans.** [www.mplads.gov.in](http://www.mplads.gov.in) and for staging or testing server <http://164.100.34.59/MPLAD/Default.aspx>.
6. Can funds be utilized outside Constituency/ State?
- Ans.** Yes, MP can recommend eligible works outside Constituency/ State/UT up to a maximum of Rs.25 lakh in a financial year. However, such contribution(s) are not allowed for Trusts/Societies and Cooperative Societies (Para 2.9 & para 2.9.1 of the Guidelines.)
7. Can MP's funds be spent on recurring expenditure?
- Ans.** No, all revenue and recurring expenditure is prohibited (12 of Annexure-II of guidelines.)
8. Which Authority is responsible for the maintenance of projects executed out of MPLADS funds?
- Ans.** User Agency is responsible for the maintenance of projects executed out of MPLADS funds (Para 3.6 of the Guidelines on MPLADS).

9. Can MP recommend work directly on MPLADS website?

Ans. Yes, MP can login the login ID & Password and directly recommend the works.

10. Is construction of Smart Classes in schools applicable under Guidelines on MPLADS?

Ans. Purchase of computers (para 3.30) and purchase of visual display units (para 3.30.1), which form components of smart class, are permissible under Guidelines on MPLADS for Government and Government aided schools.

11. What kind of schools and which kind of works can be covered for recommendation of works by Hon'ble MP from MPLADS?

Ans. All aided educational institutions recognised by the State/UT/Central Board/University which are not charging commercial fees from students are eligible for recommendation of works by Hon'ble MP, for all permissible items under the guidelines (Para 3.37 & 3.37.1 of the Guidelines on MPLADS).

12. Is purchase of Ambulance permissible under Guidelines?

Ans. Yes, as per provisions given in para 3.25 and 3.25.1 of the Guidelines on MPLADS. The Ambulance can be purchased for Government Hospitals/sick injured animals in Wildlife Sanctuaries and National Parks.

13. Should the work be executed as per State Government Rules?

Ans. Yes, works are to be executed as per the concerned State Government's technical, financial and administrative rules and as per provisions of Guidelines on MPLADS. The District Authority will get the eligible sanctioned works executed as per the established procedure of the State Government. (in the matter of technical sanction, tender/non-tender, schedule of rates, etc. However, powers to grant administrative sanction/approval will continue to remain with District Authority (refer to para 2.6, 3.3, 3.4 and 3.5).

14. Can the Nodal District Authority hire a Computer Operator from Administrative Expenditure?

Ans. Yes, Para 4.17 of the Guidelines on MPLADS provides for Nodal District Authority for hiring a Computer Operator from Administrative Expenditure.

15. From where the cost of construction of Facilitation Centre be incurred?  
Ans. Cost of construction of Facilitation Centre can be incurred out of MPLADS funds, on recommendation from the MP with capital cost not exceeding Rs. 5 lakhs.(Para 3.34 of the guidelines on MPLADS).
16. In case MP send the recommendation on paper to Nodal District, how it will be entered on MPLADS website?  
Ans. The District Authority has the responsibility to add all works on MPLADS website received on paper.
17. Procedure of change of Bank Account by the Nodal District Authority?  
Ans. Nodal District Authority may send a proposal for change of the bank Account and after approval of this ministry, it can open new account (para 4.14 of the Guidelines on MPLADS).
18. Are latest circulars and Guidelines available on the website?  
Ans. Yes, latest circulars and Guidelines in Hindi and English both are available on the website of MPLADS under the heading "Circulars". Link: <http://www.mplads.gov.in/mplads/En/2008-english-circulars.aspx>
19. Can District Authority appoint the Central Agencies like CPWD, NBCC as Implementing Agencies?  
Ans. Yes, District Authority can appoint the Central Agencies like CPWD, NBCC as Implementing Agencies vide circular No. C-12/2016-MPLADS dated 23.02.2017.
20. Can MPLADS funds be used for installing Wi-Fi System in educational Institutions, villages and selected location?  
Ans. Yes, MPLADS funds can be used for installing Wi-Fi System in educational Institutions, villages and selected location vide circular No. L-30/02/2014-MPLADS dated 18.11.2016.
21. Can MPLADS funds be used for providing financial assistance to differently abled persons with disabilities?  
Ans. Yes, MPLADS funds can be used for providing financial assistance to differently abled persons with disabilities vide circular No. C-42/2011-MPLADS (Part-II) dated 06.10.2016.

22. Can community hall be constructed under MPLADS on first floor on the existing ground floor?  
**Ans.** Yes, community hall can be constructed under MPLADS on first floor on the existing ground floor vide circular No. L-36/07/2014-MPLADS dated 11.02.2016.
23. Can MP withdraw or modify the works recommended online?  
**Ans.** Yes, it can be done online with the provisions of guidelines of MPLADS.
24. Can the existing Community Centre be extended vertically or horizontally?  
**Ans.** Yes, existing Community Centre can be extended vertically or horizontally under Guidelines on MPLADS (item VII(1) of the Annexure IVE of the Guidelines on MPLADS).
25. Can individual toilets be created under MPLAD Scheme?  
**Ans.** Yes, individual toilets can be recommended under MPLAD Scheme vide circular No. C-42/2013-MPLADS dated 05.02.2016.
26. Can Shelters be created under MPLADS for imparting training for skill development?  
**Ans.** Yes, Shelters can be recommended under MPLADS for imparting training for skill development vide circular No. C-06/2011-MPLADS dated 26.08.2015.
27. Can Swagat Dwar be created under MPLADS?  
**Ans.** No, Swagat Dwar are prohibited under MPLADS vide D.O. letter No. L-08/01/2014-MPLADS dated 23.08.2017.
28. Can MPLADS funds be used for the fencing of Agriculture field of farmers to save the crops from monkey, wild pigs and nilgai.  
**Ans.** No, MPLADS funds can not be used for fencing of Agriculture field of farmers individual.
29. Can Flag post for monumental National Flag be installed in the Guidelines on MPLADS?  
**Ans.** No, Flag post for monumental National Flag can not be installed under the Guidelines on MPLADS.



- 30.** Can nurseries be created to source plants and tree plantation in public places including their maintenance and also to develop a programme of horticulture for beautification of public places.
- Ans.** No, nurseries can not be created from MPLADS funds to source plants and tree plantation in public places including their maintenance.
- 31.** Whether extension of electricity line and work of 11 K.V Shifting to resolve the drinking water problems of the public can be done?
- Ans.** Work of extension of electricity line is permissible as per serial no. III (2) under the heading Electricity facility of Annexure-IV(E) of the Guidelines on MPLADS containing sector-wise type of illustrative works permissible under MPLADS. However, shifting of 11 K.V. cable being repair and renovation work is prohibited under serial no.5 of Annexure-II of the Guidelines on MPLADS containing list of prohibited works.
- 32.** Whether grant can be made as special sanction for the construction of make-shift premises?
- Ans.** No, sanction of grant, loan etc. is not in consonance with the objective of the MPLAD Scheme.
- 33.** Whether School Buses can be purchased from the MPLADS funds?
- Ans.** Yes, School Buses/Vans can be recommended for educational institution belonging to Central, State, UT and Local Self Government.
- 34.** Whether MPLADS funds can be sanctioned to Railway to make provisions for passenger amenities and safety?
- Ans.** Yes, an illustrative list of passenger amenities and safety item is given in s.no. 14 to 20 of item VIII of Annexure-IVE of the guidelines on MPLADS.
- 35.** Whether solar rooftop projects in colleges are permissible?
- Ans.** Yes, works of non-conventional energy sources including solar rooftop projects are permissible.
- 36.** Whether works can be undertaken from MPLADS funds in private housing societies?
- Ans.** No, as per annexure-II, serial no. 2, office and residential building and other works belonging to private and commercial organization are prohibited under MPLADS Guidelines.

37. Whether setting up of lift in places of religious worship and on land belonging to or owned by religious faith/group on hilly areas can be undertaken from MPLADS funds?

**Ans.** No, works within places of religious worship and on land belonging to or owned by religious faith/group is not permissible under MPLADS'.

38. Whether an MP can recommend work outside his constituency for Trusts/Societies/Cooperative Societies once during his term.

**Ans.** MPLADS funds are for undertaking development works primarily in the concerned Constituency in respect of Lok Sabha MP and the concerned State in respect of Rajya Sabha MP. Therefore, diversions of MPLADS funds to places outside Constituency/State would not be in accordance with the above mentioned principle.

39. Whether works for the development of Water Body on the land within the limits of municipal body can be undertaken from MPLADS funds?

**Ans.** As per serial no. 4 & 5 of Annexure-II of the Guidelines on MPLADS, all the maintenance, renovation and repair works are prohibited under MPLADS.

40. Whether Hon'ble MPs can recommend their MPLADS fund for rehabilitation works in the areas affected by natural and man-made calamities?

**Ans.** Lok Sabha MPs from the non-affected areas of the State can also recommend permissible works up to a maximum of Rs. 25 lakh per annum in that State in the areas affected by the calamities like flood, cyclone, Tsunami, earthquake, hailstorm, avalanche, cloud burst, pest attack, landslides, tornado, drought, fire, chemical, biological and radiological hazards.

41. How much maximum amount of the MPLADS can Hon'ble MPs recommend for rehabilitation works in the areas affected severe natural calamities?

**Ans.** In the event of "Calamity of severe nature" in any part of the country, an MP can recommend works up to a maximum of Rs. 1 crore for the affected district. Whether a calamity is of severe nature or not, will be decided by the Government of India.

42. Whether MPLADS fund can be used for development of various projects under Saansad Adarsh Gram Yojana (SAGY)?

**Ans.** Member of Parliament Local Area Development Scheme is for creation of durable community assets. The Implementation of the Scheme is governed by the Guidelines on MPLADS. Members of Parliament (MPs) are entitled to recommend works amounting to rupees five crore (Rs. 5 crore) per Year. Contribution from MPLADS can be made to the Saansad Adarsh Gram Yojana (SAGY) for the works that are eligible for implementation under the Guidelines on MPLADS.

43. What are the eligible work's criteria?

Ans. Works of developmental nature with emphasis on the creation of durable community assets based on the locally felt needs can be taken up in their Constituencies. Right from inception of the Scheme, durable assets of national priorities viz. drinking water, primary education, public health, sanitation and roads, etc. are being created. (para 1.3 of the Guidelines on MPLADS). Annexure IVE in the Guidelines provides sector wise type of illustrative works under MPLADS and is subject to the provisions in the Guidelines. This is not to be treated as an exhaustive list.

44. What happens to the unreleased/unutilized funds under MPLAD Scheme?

Ans. The funds under MPLADS are non-lapsable both at the end of the Union Government and at the end of the District Authority. The unspent balances of a particular year are utilized in the subsequent year(s).

The un-released funds, if any, pending with Government of India, are first released for completion of the valid recommendations of eligible works of the former MP and thereafter released to the account of the successor MP. The unspent balance, after implementing all valid recommendations of eligible works of the former MP, is transferred to the MPLADS account of the successor sitting MP.

45. How can the general public know about the works recommended by Hon'ble Members of Parliament and sanctioned by District Authorities under MPLADS?

Ans. Under the MPLAD Scheme, Hon'ble MPs send recommendations of works directly to their respective Nodal District Authorities. District Authority examines the recommended works as per the State Government's technical, financial and administrative rules and as per provisions of Guidelines on MPLADS and maintain details of individual works. The details of works (as reported by the concerned nodal district authorities of the MPs) may be seen on the website: [mplads.gov.in](http://mplads.gov.in). The menu item 'WMS Report' will generate reports for the works details as per the availability of data entered by District Authority.

46. How the works under MPLADS are implemented in the areas affected by natural calamities?

Ans. In the event of any natural calamity in the country, the Ministry of Statistics and Programme Implementation circulates a formal request to Hon'ble Member of Parliament to contribute from their MPLADS for rehabilitation works in the areas affected by natural calamities. The MPs send their consent for utilization of their MPLADS funds for rehabilitation works to their Nodal District Authorities. The concerned State Government(s) are requested to provide the list of works along with the estimated cost of works that are proposed to be undertaken in the affected areas. The concerned Nodal District Authorities of the MPs transfers the amount of MPLADS funds consented by the MPs. After due approval of work-wise allocation of fund by the Ministry, the implementing district executes the rehabilitation works from the consented amount.